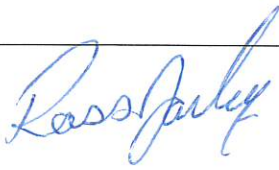


The Rural Municipality of Elton

REFERENCE:	Roads	AUTHORITY:	Council
SUBJECT:	Working on Municipal Property	EFFECTIVE DATE:	February 8, 2022
ADOPTED BY RESOLUTION NO. & DATE:	2022-020 February 8, 2022	NUMBER OF PAGES:	2
AMENDED BY RESOLUTION NO. & DATE:		REEVE'S SIGNATURE FOR APPROVAL	

POLICY DESCRIPTON:

Be it resolved that Council of the RM of Elton (Elton) adopt the following policy for all parties working on Elton municipal property, on behalf of Elton or for another agency with services (new or existing) on Elton property, to ensure Elton's roadways and ditches are safe for the travelling public and Elton's operators.

- Parties must:
 - Provide 72 hours' notice prior to working on any municipal property by emailing info@elton.ca indicating the following:
 - Proposed date and time of works
 - Location of works (Road Number _____ between Roads ____ & ____)
 - Type of works proposed
 - Indemnify and hold harmless Elton and its elected officials, employees and designated officers or any other representative working on behalf of Elton for all aspects including but limited to injury or damage including legal costs, howsoever arising, due to construction, operation and/or maintenance of the work or temporary repairs referred to in this request.
 - Conform to and comply with all applicable laws and regulations including but not limited to Manitoba Workplace Safety and Health Act and Regulation including sections:
 - 20.5(1) and 20.5(2) Safe work procedures: traffic control
 - 20.6(1) and 20.6(1) Flagpersons

- Obtain all necessary line locates for Elton waterlines and other service providers such as hydro, gas, telephone and internet fibre. Elton waterline requests may be emailed to three days prior to performing works werwc.inc@gmail.com.
- Ensure that if materials or snow is moved out of the ditch on to the municipal road or shoulder, the items must be removed from road and shoulder the same day, even if works are not completed.
 - Items may be left in the municipal ditch until the project is completed but must be flagged and the ditch returned to previous condition prior to commencement of works, at the end of said works (which may include removing rocks and disposing of them at an appropriate site at the expense of the party).
 - Items left on the municipal road or shoulder may cause danger to the travelling public, municipal operators, and municipal equipment. If materials and or snow is left on the municipal road or shoulder or items in the ditch are not flagged the party will receive registered notice and be charged the following:
 - First offense \$250.00
 - Second offense \$500.00
 - Third and subsequent offenses \$1,000.00
- Ensure that if rocks or other materials are brought to the surface and unable to be returned, they must be removed and disposed of by the party performing the works. If the works are not completed the same day, the items need to be flagged in the ditch and removed before the party leaves a finished worksite. If rocks or other materials are not marked and moved by the end of the works, the party will receive registered notice and be charged the following:
 - First offense \$250.00
 - Second offense \$500.00
 - Third and subsequent offenses \$1,000.00
- Furthermore, if a party has been fined from one or more of the above items, a stop work order will automatically be in effect and no further work may proceed on the site or any new sites commenced until the fine is paid in full and the existing site meets the above requirements.